

## **POLÍTICS**

DOC 5.2.1 Date : 06/11/2023 Revisión: 05

- AGPOGRAF, S.A. establishes its mission as an Indústria d'Arts Gràfiques, supplier of all products related to prepress, printing, finishing and all the requirements requested by the client, aimed at providing a global graphic communication service.
- The objective of our professionals is based on offering and supplying products and services, according to the requirements and specifications established by the clients themselves. In the same sense, we work to anticipate the needs of customers, in order to meet their expectations. The Commercial Department defines the strategies and resources to be used in order to establish the most effective dialogue with the client. The attitude and relationship with the client is one of listening", which contributes to improving relations with them.
- The entire management and production system is framed in an integrated Quality and Environmental Management System that provides operating guidelines, allows data analysis for decision-making, always being oriented towards continuous improvement, based on of process needs.
- The relationship with collaborators and suppliers is interdependent, we seek the most objective and efficient means of communication, in order to be beneficial for all parties. Through annual meetings, strategic agreements will be marked with our collaborators and suppliers. Our daily dealings with our suppliers are rigorous in terms of our quality objective, but flexible and consistent with our philosophy of interpersonal relationships.
- The improvement and development of manufacturing and service lines is based on a system of interrelated processes and on the information provided by the integrated system. This information is recorded annually in the system review report. Our processes contain and express everything that ensures compliance with quality, environmental and chain of custody requirements in carrying out the entire process map.
- Our staff is aware of and is personally committed to contributing in the best possible way to achieve the quality, productivity and sales objectives established annually, as well as the environmental objectives. Through the meetings of the GIS Committee, department meetings and other communication flows, proposals for improvement are collected and the corresponding actions are established. We promote the level of participation of all personnel (administration and production) since they are the ones who know the most about the problems in each of the areas.
- The Policy and Strategy of the integrated system is communicated to all levels of the organization through delivery by the management of the integrated management system of the present document where the Policy is described, and through Committee meetings with all strategic personnel. for the implementation, maintenance and improvement of the system.
- Department managers have in-depth knowledge of the content of the Integrated Management System Manual in aspects that affect their area of responsibility in order to direct and promote its application. They are also involved in the task of setting the objectives



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of their processes and their respective indicators that will allow them to evaluate and provide proposals for improvement. This task is carried out with the entire staff of the company, who is also a driving force in the design of objectives and indicators. The management of the company deals with the effectiveness of the work with indicators, and the information obtained is materialized in the search and application of corrective and/or improvement actions.

- Training Policy: The qualification of AGPOGRAF personnel is sufficient to comply with the mission and the declared values. The improvement of the competence of the company's personnel is oriented to the satisfaction of the real needs of the clients, the own personnel and collaborators. For all these reasons, the process of training and promoting our own personnel is continuous, as a measure to adapt to the changes and demands of the market, as well as as a stimulus for our workers. All possible resources are provided to give the formative aspects their capital importance. On-site training is prioritized.
- Prevention policy: Strict compliance with the Occupational Risk Prevention law and its creative application for the best customer service.
- Compliance with legal requirements and other requirements: The integration of quality and environmental systems obliges the organization to comply with legal requirements at the EU, state, regional and local levels.
- Environmental policy: All the people who work in the company are committed to respecting the environment, avoiding or minimizing the impacts of different environmental aspects. The organization is at The organization is up to date in the search for all those innovations and advances that may be positive for the protection, conservation and sustainability of the system in the industrial environment. The company maintains and increases a realistic commitment to environmental policy.
- Chain of Custody: The organization has implemented the **FSC**® (Forest Stewardship Council chain of custody system®) (*FSC-C104592*), and **PEFC** (Forest Certification Systems Recognition Program) (*PEFC/14-38-00083*) to guarantee our clients and the final consumer of the product, compliance with the requirements established in current standards in relation to materials and traceability of product transformation processes. The system has been adapted and updated in compliance with the new standards.
- The company complies with the application of the MAF 9000 Guide for the manufacture of packaging material for the pharmaceutical sector, incorporating the following aspects:

Contamination control and hygiene measures following the provisions of the ISO 14001 standard, and a procedure and annexed documents for inspection and control of the materials used and the final product, and specific pharmaceutical requirements, in the GIS system.

• Agpograf is committed to the global reality in economic, social and cultural aspects. Our behavior both in internal relations and with our suppliers and customers is based on humanist principles and commitment to the reality of our environment (economic, social and cultural).



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• The Management periodically carries out the continuous review of the Integrated Management System (objectives, documentation, records, processes, actions, organizational chart...), with the aim of making it the most effective and efficient instrument for the management of the company.